

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 26 APRIL 2012 FROM 10AM IN
ROOMS 1A & 1B, GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE***

AGENDA

****Please take papers as read***

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE AND WELCOME To receive apologies for absence.	-	Chairman	-
2.	DECLARATION OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	10am – 10.02am
4.	MINUTES			
	Minutes of the 30 March 2012 extraordinary meeting and the 5 April 2012 Trust Board meeting. <i>For approval</i>	A & A1 (A1 to follow)	Chairman	10.02am – 10.04am
5.	MATTERS ARISING			
	Matters arising from the 30 March and 5 April 2012 meetings. <i>For approval</i>	B	Chairman	10.04am – 10.12am
6.	MONTHLY REPORT FROM THE CHIEF EXECUTIVE – APRIL 2012 UPDATE <i>For discussion</i>	C	Chief Executive	10.12am – 10.17am
7.	QUALITY, FINANCE AND PERFORMANCE			
7.1	ANNUAL OPERATIONAL PLAN 2012-13 <i>For endorsement</i>	D	Director of Strategy	10.17am – 10.42am
7.2	QUALITY AND PERFORMANCE REPORT (MONTH 12) <i>For discussion and assurance</i>	E	Chief Operating Officer/Chief Nurse	10.42am – 11.04am
7.3	FINANCE AND PERFORMANCE COMMITTEE Minutes of the meeting held on 28 March 2012 and cover sheet detailing the issues discussed at the 25 April 2012 meeting (formal Minutes of the latter to the next Trust Board). <i>For noting and endorsement of any recommendations</i>	F&F1	Finance and Performance Committee Chair	11.04am – 11.06am
8.	RISK			

8.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	G	Medical Director	11.06am – 11.26am
9.	GOVERNANCE			
9.1	NHSLA STANDARDS – COMMITTEE ARRANGEMENTS <i>For approval</i>	H	Director of Corporate and Legal Affairs	11.26am – 11.36am
10.	REPORTS FROM BOARD COMMITTEES			11.36am – 11.38am
10.1	AUDIT COMMITTEE The attached cover sheet lists the items discussed at the 18 April 2012 Audit Committee, formal Minutes of which will be submitted to the next Trust Board. <i>For noting</i>	I	Audit Committee Chair	
10.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Minutes of the 29 March 2012 meeting and cover sheet detailing the issues discussed at the 23 April 2012 meeting (formal Minutes of the latter to the next Trust Board). <i>For noting and endorsement of any recommendations</i>	J & J1	GRMC Chair	
10.3	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 2 April 2012 meeting. <i>For noting and endorsement of any recommendations</i>	K	Research and Development Committee Chair	
10.4	WORKFORCE AND ORGANISATIONAL DEVELOPMENT COMMITTEE Minutes of the 26 March 2012 meeting. <i>For noting and endorsement of any recommendations</i>	L	Workforce and Organisational Development Committee Chair	
11.	TRUST BOARD BULLETIN – MAY 2012 <i>no items circulated</i>		-	-
12.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	11.38am – 11.58am
13.	ANY OTHER BUSINESS		Chairman	11.58am – 12noon
14.	DATE OF NEXT MEETING			
	Monday 28 May 2012 from 10am in rooms 1A & 1B, Gwendolen House, LGH site.			
15.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 16-26).			-

Comfort break 15 minutes

16.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
17.	CONFIDENTIAL MINUTES Confidential Minutes of the 30 March and 5 April 2012 meetings. <i>For approval</i>	M & M1 (M1 to follow)	Chairman	12.15pm – 12.16pm
18.	MATTERS ARISING Confidential matters arising from the 30 March and 5 April 2012 meetings. <i>For approval</i>	N	Chairman	12.16pm – 12.21pm
19.	REPORTS FROM THE CHIEF EXECUTIVE	O&O1	Chief Executive	12.21pm – 1.06pm
20.	REPORT FROM THE CHIEF OPERATING OFFICER/CHIEF NURSE	P		1.06pm – 1.36pm
21.	REPORT FROM THE DIRECTOR OF STRATEGY	verbal	Director of Strategy	1.36pm – 1.46pm
22.	REPORT FROM THE MEDICAL DIRECTOR	verbal	Medical Director	1.46pm – 1.56pm
23.	CONFIDENTIAL TRUST BOARD BULLETIN	Q	-	-
24.	REPORTS FROM BOARD COMMITTEES			1.56pm – 1.58pm
24.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 28 March 2012 meeting. Committee Chair to report verbally on the 25 April 2012 meeting. <i>For noting and endorsement of any recommendations</i>	R	Finance and Performance Committee Chair	
24.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Confidential Minutes of the 29 March 2012 meeting. GRMC Chair to report verbally on the 23 April 2012 meeting. <i>For noting and endorsement of any recommendations.</i>	S	GRMC Chair	
24.3	RESEARCH & DEVELOPMENT COMMITTEE Confidential Minutes of the 2 April 2012 meeting. <i>For noting and endorsement of any recommendations.</i>	T	Research and Development Committee Chair	
25.	ANY OTHER BUSINESS	-	Chairman	1.58pm – 2pm
26.	MEETING EVALUATION	-	Chairman	2pm – 2.01pm

Helen Stokes, Senior Trust Administrator